

# FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, November 28, 2022

Ridgedale Middle School - Auditorium

## MINUTES

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

### A. CALL TO ORDER

### B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mr. Priore (Michael)	X	
Mr. Ritrivi (Nicholas)	X	
Ms. Sabatos (Stacey)	X	
Ms. Cali (Yvonne)	X	
Ms. Crimi (Fabienne)	X	
Ms. Heinold (Kristina)	X	
Mr. Perillo (Brian)	X	

### C. EXECUTIVE SESSION

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable. YC MP

Motion; YC      Second; MP

Approved by unanimous consent

### D. RECONVENE PUBLIC SESSION

Motion by Dr. Cali to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:05 p.m. Said motion was seconded by Mr. Priore and passed by unanimous consent.

## **E. FLAG SALUTE**

## **F. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

## **G. SUPERINTENDENT'S REPORT:**

1. Current Enrollment - 963
2. Drill Report
  - *The district completed its NJDOE mandatory school safety drills since last month's BOE meeting.*
3. Suspension Report
  - *Suspension that have occurred since the last BOE meeting were reported to the Board of Education.*
4. RMS Boys & Girls Soccer - Morris County 2022 Champions!
  - *Recognized the RMS boys and girls soccer teams for winning the Morris County Championships. Recognized each player individually and mailed a team picture with an individual congratulatory message to each player. Recognized their accomplishments on the field, and their accomplishments in the classroom. The majority of the players are on the Dean's List and/or the National Junior Honor Society. Emphasized "Student-Athlete" and the importance of "student" being the first word. Both teams came to the stage for a picture.*
5. Referendum/Facilities Update(s)
  - *Year 4 Refendum projects' Window Project is underway. November 15th was the bid opening and the contractor is in the process of being awarded the job. For the Ceiling and Lighting Project, Mr. Infantolino and Mr. Csatlós along with Lan associates conducted pre bid walk throughs with contractors and the bid opening is scheduled for December 6th.*
6. Veterans Day
  - *Thank all of our veterans for their service and sacrifices, as well as their families since Veterans Day took place following the October Board meeting.*
7. Native American Recognition Month
  - *November is Native American Heritage Month. The Florham Park School District recognizes and celebrates the many contributions of Native peoples past and present and honors the influence they have had on the advancement of our country. The month is a time to celebrate rich and diverse cultures, traditions, and histories and to acknowledge the important contributions of Native people. Heritage Month is also an opportune time to educate the people about tribes, to raise a general awareness about the unique challenges Native Americans have faced both historically and in the present, and the ways in which Native Americans have worked to overcome these challenges. Thanked Mr. Silkensen, as Supervisor of Curriculum and the curriculum committee, for infusing these thematic topics into the curriculum.*
8. District Happenings/Communication
  - a. BOE Elections
    - *Congratulated Dr. Cali, Chief Miscia, and Mrs. Anello on being elected to serve as Board Members. Stated that a scheduled onboarding meeting is scheduled for 11/30 with Ms. Anello and Chief Miscia to assist with their transition.*
  - b. Parent/Teacher Conferences
    - *Scheduled for 11/28, 11/29, 11/30*
  - c. District "Great Start to the Year" Video/Slideshow
    - *The district provided a video/slideshow a few weeks ago highlighting the positive to the year. Received positive feedback from many in the community. Thanked Mr. Esposito for his assistance with the video.*
  - d. NJDOE Safe Return Plan 2022/23
    - *The district is required to submit an updated COVID safe return plan again to the State. The district's plan is to return to normal operating procedures. Any procedures taken will be done in consultation with our local health department.*
  - e. MCASA Legislative Committee Meeting

- *He was ask to represent the needs of K-8 district in Morris County as part of the Morris County Association of School Administrators' legislative committee. A meeting took place on 10/14 with Assemblywoman Aura Dunn and Kean MacLelland and Chief of Staff for Assemblywoman Michele Matsikoudis. Discussion topics involved the use of grant funding, and legislative and district specific needs and concerns. One item that was raised by the committee, that Dr. Caponegro was in complete support of and advocated for, was the possibility of increased funding to districts that provided in-person instruction during the pandemic, since the costs associated with being in-person far outweighed that of a virtual model. A bill is also being introduced from this meeting suggesting a two year hiatus on any new or revised standards being introduced by the NJDOE due to many districts still struggling with the impact of the pandemic.*
- f. **FPPD/FPKS Ongoing Safety and Security Meetings**
  - *The district continues to have a strong relationship with the FPPD and are regularly articulating. Meeting took place on November 4th to discuss the district's Behavioral Threat Assessment & Management team "BTAM" process and best practices. The district implemented BTAM for the 2022/23 SY, even though it is not a requirement until the 2023/24 SY. Starting this process earlier and taking the lead is a credit to the staff and the district's relationship with the FPPD. Credited Mrs. Steffen - Director of Special Services, Mrs. Waibel -Brooklake Principal and District Safety Officer, and the district's SRO - Officer Langeries since they spear-headed these discussions this past summer. The district also scheduled a re-unification meeting with FDU on Dec.14th, the location that will serve as the district's re-unification center as part of ALICE protocol. The district also serves as FDU's re-unification center if ever needed.*
- g. **FPKS/HPRHS marching band events**
  - *Recognized and thanked Hanover Park Regional for the Marching Band assembly that took place at RMS and for continuing to articulate with the RMS music department. Discussed the positive feedback received from HPHRS for inviting RMS and EHMS band students to a Friday night game to participate in the stand band.*
- 9. **FPEF Fall 2022 Grant Awards**
  - *Recognized and listed the FPEF fall 2022 grants being awarded. Thanked the FPEF for continued generosity and support of the schools.*
- 10. **SSB-VEEVR Grant Award**
  - *Discussed the NJ Clean Energy Program/School and Small Business Ventilation and Energy Efficiency Verification and Repair Program grant "SSB-VEEVR" the district was awarded in the amount of \$1,903,710, which was approximately 75% of the total cost for the Replacement of Classroom HVAC Units at Briarwood Elementary School's capital project. Credited Mr. Csatlos for researching and applying for the grant. Significant savings to the district and to the tax payers of Florham Park.*
- 11. **Performance Results of Annual Statewide Assessments Presentation (Mr. Silkensen)**
  - *Mr. Silkensen, Supervisor of Curriculum & Instruction, presented the District Performance Results of Annual Statewide Assessments. Stated the presentation and results will be placed online following the meeting.*
- 12. **Happy Thanksgiving**
  - *Stated how November is a time of gratitude and we all have so much to be thankful for. Stated that he hoped everyone enjoyed the Thanksgiving break with family and friends.*

#### **H. PUBLIC COMMENT-OPEN:**

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board. Any response that is provided will be made at the end of the public comment period, after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Mrs. Suebert - representing the Florham Park Education Foundation reported on the Foundation's Community Cares Program and its latest efforts during the Thanksgiving holidays. Ms. Suebert announced the Foundation's 1st Annual Campaign "The Power of 100".

Mrs. Ahlert - representing the Florham Park Education Foundation highlighted the Foundation's excitement with funding 8 Teacher Grants. She recognized Ms. Alcantara who chairs the FPEF Grant Committee for her efforts. She further thanked everyone involved for their support.

Mrs. Hausman - FPEA President expressed her appreciation for the Florham Park Education Foundation and their support of teachers. Ms. Hausman expressed her concerns with specific items of the District's lockdown procedures. Dr. Caponegro stated he is aware of the concern and is working on a solution. Ms. Hausman expressed her thoughts on returning to normal pre covid procedures as it relates to parent/teacher conferences. Mr. Priore recommended she provide data on the matter. Dr. Caponegro stated he believes virtual conferences are of value to some of our parents.

Ms. Takla - representing the Florham Park Education Foundation reported the Foundation has been working hard and is excited to launch a new website. She stated the new website will highlight many things including grant programs and those that are awarded.

#### **I. COMMITTEE REPORTS**

Policy/Personnel - Ms. Heinold reported on the meeting of 11/21/22.

Curriculum - Ms. Crimi reported on the meeting of 11/21/22.

Finance/Facility/Transportation - Ms. Cali reported on the meeting of 11/21/22.

H.P.R.H.S Articulation - Ms. Crimi reported on the upcoming referendum for HPRHS District.

Teacher Administrator Board - No report.

Project Community Pride - No report.

Borough Liaison - Councilman Zuckerman reported on tax appeals and the recent Borough elections. The Board thanked Councilman Zuckerman for his service to the community and attending the Board of Education meetings during his tenure.

## J. **RESOLUTIONS**

### **POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the October 24, 2022 Regular Board Meeting.  
Motion; KH      Second; FC      7 yes, 0 no
2. **Approve** the Executive Session minutes of the October 24, 2022 Regular Board Meeting.  
Motion; KH      Second; FC      7 yes, 0 no
3. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*  
Motion; KH      Second; FC      7 yes, 0 no
4. **Approve** the following events/fundraisers for the 2022-2023 school year;  
*(subject to changes pending circumstances and adjustments to local, state, federal health guidance)*

Event/Fundraiser	School	Organization/Staff Member	Dates
Brooklake Drama Club Fundraiser	BKL	J. Davis	10/2022 - 03/2023
Gingerbread House & Apparel Fundraiser	BKL/BWD	PTA	11/11/22-12/03-22
MD Class Store	BKL	J. Munzer	12/2022 - 6/2022
Holiday Gift Drive	BKL	PTA/ Dara Foxall	11/28/22-12/16/22
Holiday Gift Drive	BWD	PTA/ Dara Foxall	11/28/22-12/16/22
Holiday Gift Drive	RMS	PTA/ Dara Foxall	11/28/22-12/16/22

Motion; KH      Second; FC      7 yes, 0 no

5. **Approve** the first reading of the following policies and regulations;  
-  
Motion;      Second;      MP      NR      SS      YC      FC      KH      BP
6. **Approve** the second reading of the following policies and regulations;  
  
**P5512**      Harassment, Intimidation, or Bullying  
Motion; KH      Second; FC      7 yes, 0 no
7. **Approve** the 2022-23 School Safety and Security Plan Annual Review Statement of Assurance. *(On file in Administration Offices)*  
Motion; KH      Second; FC      7 yes, 0 no
8. **Approve** the NJDOE updated ARP Safe Return Plan (On file administration office.)

Motion; KH Second; FC

7 yes, 0 no

## **PERSONNEL**

### **1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

#### **A. Additional Compensation:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
C	Bassonlino, Andrew	Referendum Stipend	DIST	OMP.999.MNT.01	1.0	N/A	\$1,000	11-000-262-100	11/29/22	
C	Casaburi, Michael	Referendum Stipend	BKL	OMP.999.CUS.08	1.0	N/A	\$1,000	11-000-262-100	11/29/22	
C	Clar, Theodore	Referendum Stipend	BWD	OMP.999.CUS.03	1.0	N/A	\$1,000	11-000-262-100	11/29/22	
C	Duggan, James	Referendum Stipend	RMS	OMP.999.CUS.01	1.0	N/A	\$1,000	11-000-262-100	11/29/22	
C	Figueroa, Angelica	Referendum Stipend	BKL	OMP.999.CUS.05	1.0	N/A	\$1,000	11-000-262-100	11/29/22	
C	Gigantino, David	Referendum Stipend	BKL	OMP.999.CUS.02	1.0	N/A	\$1,000	11-000-262-100	11/29/22	
C	Haynes, Alan	Referendum Stipend	DIST	OMP.999.CUS.10	1.0	N/A	\$1,000	11-000-262-100	11/29/22	
C	Haynes, Steven	Referendum Stipend	DIST	OMP.999.GRD.01	1.0	N/A	\$1,000	11-000-262-100	11/29/22	
C	Larriega, Denis	Referendum Stipend	RMS	OMP.999.CUS.03	1.0	N/A	\$1,000	11-000-262-100	11/29/22	
C	Mangan, Thomas	Referendum Stipend	BWD	OMP.999.CUS.04	1.0	N/A	\$1,000	11-000-262-100	11/29/22	
C	Montgomery, Richard	Referendum Stipend	DIST	OMP.999.MNT.02	1.0	N/A	\$1,000	11-000-262-100	11/29/22	
B	Munzer, Jennifer	Additional Compensation	BKL	SED.001.MDP.02	1.0	Per Contract 3.5*\$53.35	\$186.73	11-212-100-101	11/29/22	
C	Srbljanovic, Anda	Referendum Stipend	RMS	OMP.999.CUS.07	1.0	N/A	\$1,000	11-000-262-100	11/29/22	

#### **B. Appointments/Resignations/Retirements/RIFS:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
C	Mountford, Jean	Retirement	Dist	Bus Aide/ STS.999.BSA.03	1	Step 16	\$28,394.88	11-000-270-107	6/30/2023	

#### **C. College Student Placements/Internships:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
F	Valerius, Faith	Clinical Experience	RMS	Seton Hall: Math (6-8) Karl					1/30/23	6/30/23

#### **D. Athletics/Co-Curricular Appointments/Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
E	Eggleston, Meade	Substitute	RMS	Emergent Researchers Advisor		Per Contract *\$37/hrly		20-490-100-100	11/29/22	
E	Letchinger, David	Appointment	BKL	Emergent Researchers Advisor		Per Contract	\$1,850.00	20-490-100-100	11/29/22	

					50*\$37					
E	Martino, Angelina	Appointment	RMS	Emergent Researchers Advisor	Per Contract 50*\$37	\$1,850.00	20-490-100-100	11/29/22		

#### E. Leave of Absence:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
C	Marrero, Heidi	Dock/unpaid	BKL	Staff Asst./SED.999.CLA.18	.75	Step 16	\$24,089.15	11-204-100-106	11/16-18/22	

#### F. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
B	Laub, Linda	Salary Increment	BWD	ESL/SED.001.ESL.01	1.0	MA+30/Step 22	\$101,160.00	11-240-100-101	9/01/22	

#### G. Transfers;

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.

Motion; KH Second; MP

7 yes, 0 no

### CURRICULUM

- Be It Resolved**, that the board accepts and approved the adoption of the following curricula for the 2022-2023 school year; (On file in Administration Offices)
  - o Dance Curriculum
  - o Drama Curriculum
  - o Library Media Curriculum

Motion; FC Second; KH

7 yes, 0 no

### FINANCE -

Ms. Cali motioned to approve resolutions 1 through 15. The motion did not receive a second. Mr. Ritrivi motioned to table resolution #14. The motion received a second from Ms. Cali and passed by unanimous consent.

#### 1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that are educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes to Administrator	Administrator Approval Date
10/11/2022	Rizkalla, Madlen	CPI training in-district - \$0	October 19, 2022
10/14/2022	LAWTON, TRACY	NJ Art Educators Conference - \$0	October 19, 2022

10/18/2022	SCOTT, PAIGE	PG Chambers - \$0	October 19, 2022
10/27/2022	SIRIMIS, LOUISE	NV Crisis Intervention Training, Edison, NJ \$1,549	October 17, 2022
10/28/2022	ENDERLE, GINA	TC, NYC - \$0	October 16, 2022
10/28/2022	FRANKLIN, ROSEANN	TC, NYC - \$0	October 16, 2022
11/1/2022	Mule, Maggie	MUJC, New Providence, NJ - \$0	October 17, 2022
11/2/2022	PETTERSSON, KRISTIN	BTAM training in-district - \$0	October 31, 2022
11/3/2022	DILLON, MELISSA	Conquer Math Training, Pompton Plains, NJ - \$170	October 16, 2022
11/4/2022	KLYMKO, LINDSAY	TC, NYC - \$0	October 14, 2022
11/4/2022	KUZEMCZAK, DONNA	Conquer Math Training, Pompton Plains, NJ - \$170	October 23, 2022
11/4/2022	Mehta, Monika	TC, NYC - \$0	October 14, 2022
11/4/2022	Spagnuolo, Amanda	Conquer Math Training, Pompton Plains, NJ - \$170	October 23, 2022
11/9/2022	MUNZER, JENNIFER	NJ Food Handler Training, in-district - \$8.09	November 3, 2022
11/14/2022	Mule, Maggie	MUJC, New Providence, NJ - \$0	October 17, 2022
11/16/2022	SCOTT, PAIGE	I&RS, in-district - \$0	November 15, 2022
11/18/2022	Blair, Kristen	TC, in-district - \$0	October 19, 2022
11/18/2022	TIGHE, MEGHAN	TC, in-district - \$0	October 19, 2022
11/21/2022	Berk, Heather	Universal Protocol Training, in-district - \$0	November 9, 2022
11/21/2022	Echevarria, Samantha	Universal Protocol Training, in-district - \$0	November 9, 2022
11/21/2022	FERRANTE, JESSICA	Universal Protocol Training, in-district - \$0	November 15, 2022
11/21/2022	FRISHBERG, RACHEL	Universal Protocol Training, in-district - \$0	November 14, 2022
11/21/2022	KUZEMCZAK, DONNA	Universal Protocol Training, in-district - \$0	November 9, 2022
11/21/2022	Thorpe, Alexia	Universal Protocol Training, in-district - \$0	November 15, 2022
11/22/2022	CHAPIN, SUSAN	Universal Protocol Training, in-district - \$0	November 14, 2022



11/22/2022	LAWTON, TRACY	Universal Protocol Training, in-district - \$0	November 14, 2022
11/22/2022	STUMPF, JANE	Universal Protocol Training, in-district - \$0	November 14, 2022
12/1-2/2022	Mazzola, Jessica	PECS level 1 Training, Virtual - \$429	November 1, 2022
12/6/2022	Picciano, Melissa	Conquer Math Training, Pompton Plains, NJ - \$170	October 24, 2022
12/9/2022	DeSimone, Rosemary	TC, NYC - \$0	October 31, 2022
12/13/2022	CSATLOS, JOHN	NJASBO - \$125	October 19, 2022
12/14/2022	CANTWELL, DANIELLE	TC, in-district - \$0	November 8, 2022
12/14/2022	FOSTER, ROBERT	TC, in-district - \$0	November 8, 2022
12/14/2022	GEORGE, LYND SAY	TC, in-district - \$0	November 8, 2022
12/14/2022	HARRIS, MICHAELA	TC, in-district - \$0	November 8, 2022
12/14/2022	KLYMKO, LINDSAY	TC, in-district - \$0	November 8, 2022
12/14/2022	Mehta, Monika	TC, in-district - \$0	November 8, 2022
12/15/2022	Letchinger, David	Climate Change Training, Jersey City - \$125	November 3, 2022
1/12/2023	FOSTER, ROBERT	TC, NYC - \$0	November 8, 2022
1/12/2023	HARRIS, MICHAELA	TC, NYC - \$0	November 8, 2022
1/12/2023	Picciano, Melissa	Conquer Math Training, Pompton Plains, NJ - \$170	November 4, 2022
1/17/2023	CANTWELL, DANIELLE	TC, in-district - \$0	November 8, 2022
1/17/2023	FOSTER, ROBERT	TC, in-district - \$0	November 8, 2022
1/17/2023	GEORGE, LYND SAY	TC, in-district - \$0	November 8, 2022
1/17/2023	HARRIS, MICHAELA	TC, in-district - \$0	November 8, 2022
1/17/2023	KLYMKO, LINDSAY	TC, in-district - \$0	November 8, 2022
1/17/2023	Mehta, Monika	TC, in-district - \$0	November 8, 2022
1/20/2023	CANTWELL, DANIELLE	TC, NYC - \$0	November 4, 2022

1/20/2023	GEORGE, LYND SAY	TC, NYC - \$0	November 8, 2022
1/20/2023	Mehta, Monika	TC, NYC - \$0	November 4, 2022
1/25-27/2023	SILKENSEN, BRIAN	NJASA Techspo '23, Atlantic City, NJ - \$900	November 9, 2022
1/25-27/2023	STILES, JAMES	NJASA Techspo '23, Atlantic City, NJ - \$900	November 9, 2022
1/26-27/2023	CAPONEGRO, STEVEN	NJASA Techspo '23, Atlantic City, NJ - \$325	November 3, 2022
2/13/2023	Picciano, Melissa	Conquer Math Training, Pompton Plains, NJ - \$170	November 4, 2022
3/10/2023	Picciano, Melissa	Conquer Math Training, Pompton Plains, NJ - \$170	November 4, 2022
3/10/2023	Rizkalla, Madlen	IPM Training, Monroe, NJ - \$0	October 31, 2022
3/10/2023	Steffner, Nicholas	IPM Training, Monroe, NJ - \$0	October 19, 2022
3/28/2023	CANTWELL, DANIELLE	TC, in-district - \$0	November 8, 2022
3/28/2023	FOSTER, ROBERT	TC, in-district - \$0	November 8, 2022
3/28/2023	GEORGE, LYND SAY	TC, in-district - \$0	November 8, 2022
3/28/2023	HARRIS, MICHAELA	TC, in-district - \$0	November 8, 2022
3/28/2023	KLYMKO, LINDSAY	TC, in-district - \$0	November 8, 2022
3/28/2023	Mehta, Monika	TC, in-district - \$0	November 8, 2022
4/24/2023	CANTWELL, DANIELLE	TC, in-district - \$0	November 8, 2022
4/24/2023	FOSTER, ROBERT	TC, in-district - \$0	November 8, 2022
4/24/2023	GEORGE, LYND SAY	TC, in-district - \$0	November 8, 2022
4/24/2023	HARRIS, MICHAELA	TC, in-district - \$0	November 8, 2022
4/24/2023	KLYMKO, LINDSAY	TC, in-district - \$0	November 9, 2022
4/24/2023	Mehta, Monika	TC, in-district - \$0	November 8, 2022

Motion; YC      Second; MP

7 yes, 0 no

2. **Approve** the check register/bills list submitted by the Business Administrator/Board Secretary to pay bills and claims through October 31, 2022 in the amount(s) of \$2,583,285.27.

- |  |                            |             |
|--|----------------------------|-------------|
|  | Motion; YC      Second; MP | 7 yes, 0 no |
|--|----------------------------|-------------|
3. **Approve** the following District financial reports and submission to the Executive County Business Administrator.
- |   |  |
|---|--|
| Board Secretary's (A148) Report for the Month(s) of October 2022. | Business Administrator / Board Secretary |
| Treasurer's (A149) Report for the Month(s) of October 2022.       | Business Administrator / Board Secretary |
- |  |                            |             |
|--|----------------------------|-------------|
|  | Motion; YC      Second; MP | 7 yes, 0 no |
|--|----------------------------|-------------|
4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for October 31, 2022 in the amount of \$44,960.05.
- |  |                            |             |
|--|----------------------------|-------------|
|  | Motion; YC      Second; MP | 7 yes, 0 no |
|--|----------------------------|-------------|
5. **Approve** the Districts FY2023 Comprehensive Maintenance Plan
- |  |                            |             |
|--|----------------------------|-------------|
|  | Motion; YC      Second; MP | 7 yes, 0 no |
|--|----------------------------|-------------|
6. **Approve** awarding a professional service contract with Fisher Balancing Company pursuant to 18A:18A-5a to complete a HVAC Assessment Report for review by a Certified Energy Auditor as required by the NJ Clean Energy Program/School and Small Business Ventilation and EnergyEfficiency Verification and Repair Program for the Capital Project "Replacement of Classroom HVAC Unit at Briarwood Elementary School in the amount of \$6,400.00.
- |  |                            |             |
|--|----------------------------|-------------|
|  | Motion; YC      Second; MP | 7 yes, 0 no |
|--|----------------------------|-------------|
7. **Approve** contracting with the Learnwell Center for Children's Behavioral Health for Home Instruction services for the 22-23 School Year at a rate of \$95.00/hour per student.
- |  |                            |             |
|--|----------------------------|-------------|
|  | Motion; YC      Second; MP | 7 yes, 0 no |
|--|----------------------------|-------------|
8. **Approve** contracting with the P.G. Chambers School for Various Related Services, Evaluations and Consultations for the 22-23 School Year at applicable rates.
- |  |                            |             |
|--|----------------------------|-------------|
|  | Motion; YC      Second; MP | 7 yes, 0 no |
|--|----------------------------|-------------|
9. **Approve** contracting with LAN Associates, Architect of Record, for professional services as proposed, for the following Capital Projects
- |   |              |
|---|--------------|
| ● SSB-VEERP HVAC Replacement at Briarwood Elementary School                     | \$128,600.00 |
| ● SDA ROD Grant Application Interior Renovations Closets and Casework Brooklake | \$1,900.00   |
| ● SDA ROD Grant Application Interior Renovations Closets and Casework Briarwood | \$ 800.00    |
- |  |                            |             |
|--|----------------------------|-------------|
|  | Motion; YC      Second; MP | 7 yes, 0 no |
|--|----------------------------|-------------|
10. **Approve** accepting, with appreciation, the Florham Park Education Foundation Teacher Grant Program - 2022 Fall Funding Cycle totaling \$4,813.76
- |  |                            |             |
|--|----------------------------|-------------|
|  | Motion; YC      Second; MP | 7 yes, 0 no |
|--|----------------------------|-------------|

11. **Approve** contracting with Verizon Wireless (22-TELE-05441), through the State of NJ NASPO Valuepoint Agreement M4006 through August 11, 2024.

Motion; YC Second; MP

7 yes, 0 no

12. **BE IT RESOLVED**, the Florham Park Board of Education contract with the following health benefits providers for benefits coverage prescribed and agreed upon with various bargaining units at the following rates for **2022-2023** Fiscal Year:

HBCBSNJNJ(1/1/23-12/31/23)Medical(10)S-\$1,110.95, 2A-\$2,21.90, F-3,177.29, PC-\$2,066.34  
HBCBSNJ(1/1/23-12/31/23)Medical(15)S-\$1,057.60, 2A-\$2,115.18, F\$3,024.70, PC-\$1,967.11  
HBCBSNJ(1/1/23-13/21/23)Medical(1525)S-\$1,026.44, 2A-\$2,052.84, F\$2,935.58, PC-\$1,909.15  
HBCBSNJ(1/1/23-13/21/23)Medical(2030)S-\$964.64, 2A-\$1,929.28, F\$2,758.88, PC-\$1,794.24  
HBCBSNJ(1/1/23-13/21/23)Medical(Omnia)S-\$879.01, 2A-\$1,757.99, F\$2,513.93, PC-\$1,634.94  
HBCBSNJ(7/1/22-12/31/22)Medical(EHP)S-\$981.28, 2A-\$1,962.56 F-\$2,806.44, PC-\$1,825.17  
HBCBSNJ(1/1/23-13/21/23)Medical(GSP)S-\$940.07, 2A-\$1,880.13, F\$2,688.56, PC-\$1,748.51

Motion; YC Second; MP

6 yes, 0 no, 1 abstain

13. **Approve** the Fiscal Year 2023/24 Budgetary Calendar as prescribed by policy and the State of NJ Department of Education.

November 1, 2022	Memo to Administrators of Proposed FY2023 Budget Development Timeline
November 7, 2022	Preparation and Opening of System 3000 "Budget Projection Module" – Training SBA Memo to Administrators of Proposed FY2023 Budget Development Timeline
November 9 - November 21, 2022	Discussion of Current Programming and FY2023 Budget Goals – Admin. Council Finance Committee
November 28, 2022	Board Adoption of the FY2023 Budget Timeline
January 6, 2023	Administration Team Completion of the FY2023 Proposed Budget
January 12, 2023	Superintendent and SBA Review of the FY2023 Proposed Budget (Admin. Council)
January/February 2023	Finance Committee Review of the FY2023 Proposed Budget
January/February 2023	Obtain Tax Rate and Property Information from the Borough of Florham Park
March 20, 2023	Board Approval - Submission of Proposed FY2023 Budget - County Executive Office(s)
March 21 - April 14, 2023	County Executive Office(s) Approval to Advertise and Conduct Public Hearing
March 22 - April 14, 2023	Advertise County Approved FY2023 Preliminary Budget
April 24, 2023	Public Hearing Presentation and Adoption at Regular Public Meeting
April 28, 2023	Transmit FY2023 Adopted Budget as required by the State of NJ Dept. of Education
April 28, 2023	Complete A4F form with Borough Clerk – Transmit to County Executive Office(s)
April 28, 2023	Post user-friendly Budget to District Website

Motion; YC Second; MP

7 yes, 0 no

14. **Approve** renewing an Occupancy Agreement with New Horizons Camp for the period October 1, 2022 through September 30, 2023. **TABLED**

15. **Approve** accepting an Award from the NJ Clean Energy Program/School and Small Business Ventilation and EnergyEfficiency Verification and Repair Program for the Capital Project "Replacement of Classroom HVAC Unit at Briarwood Elementary School with an Estimated Project Cost of \$2,507,780.00 in the amount of \$1,903,710.00.

Motion; YC Second; MP

7 yes, 0 no

**Discussion:** Ms. Sabatos asked for information regarding the Occupancy Agreement with New Horizons including creation, scope and price vs. regular facility use fees. Mr. Csatos provided the history surrounding the creation of the Occupancy Agreement. The agreement was created with legal counsel years ago and its design similar to that of the Occupancy Agreement with The Work Family Connection and other districts in the State. The revenue from the agreement is approximately \$40,000 and a custodial fee of \$6,500. The program runs eight weeks when school is out and includes dates for open houses during the school year to promote the program. Ms. Heinold asked if the terms can be reviewed and modified. Mr. Csatos stated yes and advised that the Board table the resolution. Ms. Febres, legal counsel concurred.

## **FACILITIES**

1. **Approve** the following facility requests:  
(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

Control	Organization	Location	Date
2210-0024	Garden State Basketball	RMS Gym	10/29/22
2210-0025	Holy Family CYO	BLK Gym	11/4/22
2210-0026	Holy Family CYO	BLK Gym	11/2/22, 11/9/22
2211-0000	Florham Park Recreation	BLK Gym	11/7/22, 11/8/22
2211-002	Girls Scouts	BWD Faculty Lounge	11/18/22
2211-003	Mr. B's Beyond the Classroom	BWD Room #1	Various Dates
2211-004	Mr. B's Beyond the Classroom	BLK Room #20	Various Dates
2211-005	Mr. B's Beyond the Classroom	BLK Room #20	Various Dates
2211-006	Mr. B's Beyond the Classroom	BWD Faculty Lounge	Various Dates
2211-008	Mr. B's Beyond the Classroom	BWD Room #1	Various Dates
2211-009	Mr. B's Beyond the Classroom	BWD Room #1	Various Dates
2211-010	Mr. B's Beyond the Classroom	BLK Gym	12/11/22
2211-0012	Girls Scouts	BWD Faculty Lounge	12/9/22
2211-0015	Mr. B's Beyond the Classroom	BLK Room #20	Various Dates
2211-0016	Boy Scouts	BLK Faculty Lounge	11/19/22

**Discussion:** Ms Heinold asked for information on the group Mr. B's Beyond the classroom. Dr. Caponegor replied that the group provides after school enrichment services. Ms. Heinold asked for specifics on "various dates". Mr. Csatos replied there are a few dates per month not extending beyond the current school year. Ms. Sabatos suggested that this resolution include a reference to the board policy group classification moving forward.

Motion; YC Second; SS

7 yes, 0 no

## **TRANSPORTATION**

1. **Approve** the following field trip requests:  
(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

School	Staff Member	Date	Trip Location	Class/Group		
RMS	Jessica Bulleit	June 7, 2023	Grounds for Sculpture Hamilton, NJ	Gr. 6-8	J. Bulleit	10/18/22
BKL, BWD	J. Munzer, P. Scott, H. O'Neil, D. Goldstein, K. Costa, L. Sirimis, J. Gilligan, G. Cicarelli J. Gregory, A. Concepcion, D. Glynn, Av. Kaegi, H. Marrero, C. DeStefano, J. Ippolito, M. Zipeto, M. Flores	Dec. 19, 2022	Diamond Gymnastics East Hanover, NJ	MD BKL/ BWD	J. Munzer/ P. Scott	11/09/22
RMS	M. Kentner, E. Esteves	1/04, 1/11, 1/18, 2/25, 2/01, 2/08, 2/22, 3/01, 3/08	Hanover Lanes, E. Hanover, NJ	Bowling Team	M. Kentner	11/09/22
BKL	N. Maldonado	3/22/23	FP Senior Citizens, Florham Park, NJ	BKL Chorus	N. Maldonado	11/09/22

Motion; YC Second; FC

7 yes, 0 no

2. **Approve** contracting with the Educational Services Commission of Morris County for the following transportation route to/from school:

<b>Route#</b>	<b>Location</b>	<b>Cost</b>
CE590	Madison Public Schools Torey J. Sabatini	\$346.50/day

Motion; YC Second; FC

7 yes, 0 no

### **K. OLD BUSINESS/NEW BUSINESS:**

### **L. CORRESPONDENCE/COMMUNICATIONS:**

### **M. ADJOURNMENT**

Mr. Ritrivi motioned to adjourn the meeting at 8:33 pm. The motion received a second from Mr. Priore and passed by unanimous consent.

Respectfully submitted,



John Csatló  
Business Administrator/Board Secretary